

# ACKNOWLEDGEMENT OF RECEIPT OF NOTICE OF PRIVACY PRACTICE

By signing below, I acknowledge that I have received a copy of the Notice of Privacy Practices form of GRANDVILLE OPTICAL.

I acknowledge this practice's use of postcards for appointment recall information.

I acknowledge this practice's phone & internet usage to confirm appointments, request callbacks or give medical information. I understand that reasonable effort will be made to speak directly with me. If I am not available, I grant permission for GRANDVILLE OPTICAL to:

Check all that apply:

\_\_\_\_\_ Leave a message on my answering machine

\_\_\_\_\_ Speak with another family member

\_\_\_\_\_ Send me an email reminder

\_\_\_\_\_ Send me a text reminder to my cell phone

\_\_\_\_\_  
Family Member Name

\_\_\_\_\_  
Relationship to patient

\_\_\_\_\_  
Patient Signature or  
Parent of guardian, if patient is a minor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date

## Documentation of Failure to Obtain Signed Acknowledgement

On \_\_\_\_\_, Grandville Optical presented this Acknowledgement of Receipt of Notice of Privacy Practices Form to \_\_\_\_\_ (the "patient.") The patient refused to provide signature when requested.